

## AMS/FAST CHANGE REQUEST (CR) COVERSHEET

**Change Request Number:** 17-20B

**Date Received:** 12/30/16

**Title:** Small Business Bundling and Set-Aside Determination and Coordination Form

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**Initiator Name:** Joshua Fletcher

**Initiator Organization Name / Routing Code:** Procurement Policy Branch, AAP-110

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**ASAG Member Phone:** 202.267.3207

**Policy and Guidance:** (check all that apply)

- ☐ Policy
- ☒ Procurement Guidance
- ☐ Real Estate Guidance
- ☐ Other Guidance
- ☐ Non-AMS Changes

**Summary of Change:** Deleted the very small business category from Small Business Set-Aside Determination and Coordination form. Added a new 'Small Business Bundling Flowchart' to Procurement Forms.

**Reason for Change:** To make the set-aside categories and size certification methods for FAA consistent with FAR based Federal Agencies and SBA best practices.

**Development, Review, and Concurrence:** AAP-100/110/500; AAQ-1/2/200/300/400/500/600/700; ACQ-20, and AGC-520

**Target Audience:** Acquisition Workforce.

**Briefing Planned:** No.


**ASAG Responsibilities:** None.

**Section / Text Location:** Procurement Forms.

**The redline version must be a comparison with the current published FAST version.**

- ☒ I confirm I used the latest published version to create this change / redline

**or**

 This is new content

**Links:** [http://fast.faa.gov/PPG\\_Procurement\\_Forms.cfm](http://fast.faa.gov/PPG_Procurement_Forms.cfm)

**Attachments:** Redline and new flowchart.

**Other Files:** N/A.

**Redline(s):** N/A